Georgette Peterson, Supervisor
Susan Wilson, Clerk
Jill Sanborn, Treasurer

Ron Klein, Trustee
Ted Swanson, Trustee

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Supervisor Peterson called the meeting to order at 8:10 p.m.
Pledge of Allegiance was recited.
Roll Call: Ted Swanson, Jill Sanborn, Ron Klein, Susan Wilson, Georgette Peterson and guest, Attorney Scott Graham.
Motion to approve the agenda made by Ron Klein seconded by Georgette Peterson All in favor. P/F

REPORTS:

Reports to Move to Regular Agenda: Planning Commission

Motion by Ron Klein to remove the Planning Commission Report be removed from the consent agenda. Seconded by Georgette Peterson. Passed

Motion by Georgette to remove the alarm system from the agenda. Seconded by Ron Klein. Passed.

Consent Agenda Reports

Senior Service's Report
Commissioner's Report
Assessor's Report
Supervisor's Report
Marijuana Coordinator's Report
Clerk's Report
Treasurer's Report
Zoning Commission's Report
Approval of April 2025 Board Minutes

Approve Consent Agenda Reports: Motion by Georgette Peterson to approve the Consent Agenda. Seconded by Susan Wilson. Passed

Reports:

Law Enforcement: Deputy Torres

26 calls: 1 abandoned, 3 animal control issues, 7 assaults,
2 civil/property disputes, I fire alarm, 13 public assistance, 3 harassing, 1 health & safety, 1 hit and run, 1 Larceny, 9 medical, 2 missing person, 1 mental health, and 4 traffic crashes.
Deputy Torres will be leaving at the end of the month and there will be a replacement starting June 1, 2025.

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Fire Departments:

Arlington, Bangor City, and Bangor Township(ABB) – Greg Myrkle
13 Calls in April: 6 medical, 2 controlled burns, 1 rekindle, 1 PI accident, 1 ditch fire, 1 structure fire, and 6 mutual aid (4 to South Haven, 1 to Columbia, and 1 to Covert). Mutual aid is automatic for structure fires for surrounding fire departments. 58 total calls, 196 for the year, and 17 over a year ago.
Pancake Breakfast on Saturday, 5/24/25 from 7:00 a.m. to 10:00 a.m.

Lawrence Township Emergency Services – From Report
1 Fire call and 1 EMS call for Arlington Township in April.

Road Commission: No Report Given

Senior Services: Jean Babcock - Golf Outing needs sponsors

Public Comment on any agenda item: (3-minute time limit)

Evanna: Checking progress on road repairs for CR 376. Discussion ensured. Additional dust control was suggested.

New Business:

Zoning Fees: Ron Klein made a motion to raise the price of Zoning Permits from $20 to $50. Ted Swanson seconded. Discussion involved comparisons to surrounding zoned townships. Passed.

Planning Commission: Bill Handlang has resigned from the Planning Commission. Georgette nominated Jeff Douglas to be appointed as replacement. Ron Klein seconded. Discussion included Jeff's qualification for the position. Vote passed.
The Master Plan for the township has not been updated in 8 years and is now being updated. All of the ordinances flow through the Master Plan so it needs to be completed as soon possible.
Quarterly meeting will be Wednesday, June 4th, 2025, at 6:00 p.m. People have been invited to attend with their concerns and issues to be addressed.

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Old Business:

Interviews for Administrative Assistant:
Up to 20 hours a week for $20/hour

Peggy Douglas
Dorman Wilson
Gabryela Rigozzi
Kelley Halverson

Interview for Recycling Center Attendant:
Needs contract

Luke Birkhead – (Speaking for Luke: Joe? And Nicole Evans)
Will meet with Georgette

Ted Swanson moved to contract Luke Birkhead, dependent on personal interview and temporary observation, to be the Recycling Center Attendant. Jill Sanbon seconded. Discussion included writing a contract and amending motion to include a wage of $15 per hour. **Amended Motion** to contract Luke Birkhead, dependent on personal interview and temporary observation, to be the Recycling Center Attendant at a pay rate of $15 per hour. Passed.

Arlington Township Ordinance Rewrite or Update Request Proposal:

Jill Sanborn reminded the Board that a request for proposals is required to get at least three bids for items over $1,000 and, she believes, that anything over $5,000 requires a sealed bid. The requested proposal does not indicate a sealed bid is required. If approved, Jill will send the Request Proposal to the companies listed by the Michigan Chapter of American Planning Association, except for Southwest Michigan Planning Commission who does not do this anymore. Lawyer Scott Graham has already checked the proposal.
Georgette Peterson moved to accept the request for proposal and send it out to companies except Southwest Michigan Planning Commission. Ted Swanson seconded. Discussion ensued. Clarification that this is a rewrite and not an update. Do we need one or two ordinance packages, perhaps separating the riparian/water law areas from

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the rest of the township. Anticipated start date of October. Motion passed.

Recycle Center:

Ted Swanson reported that Zack Nelson has delivered gravel and spread it. Ted ordered the shipping container or be delivered on May 28 or reschedule. Need to develop a job description, agree on a pricing list.

Jill Sanborn moved to adopt the proposed fee schedule and to sell punch cards, $5 a punch. Ron Klein seconded. Discussion included accepting cash, credit cards, punch cards. Sizes and fees were discussed. Concern about sorting out on site to determine fees. Passed.

Port-a-potty is needed. Ted Swanson called around and found the least expensive is Plumber's in Allegan at $120 a month, billed every 28 days, which includes weekly cleaning and toilet paper. Ted Swanson motioned that we contract Plumber's in Allegan at $120 per month which includes weekly cleaning servicing. Ron Kleine seconded. Passed.

Furniture that's needed we already have.

Two paper punches are needed to purchase.

Ted is working with Consumer's for a pole drop. Need to reschedule the electrician. Will be open on June 7th for . Open at least 6 hours a day.

Ted Swanson spoke with Adam at Best Way and he said we could have two 20 yard dumpsters and a co-mingle and he could get them out there for the 7th. Ted Swanson would like the authorization to call to replace the dumpster as needed. Georgette moved that we give Ted Swanson approval to change out the dumpsters as needed. Ron Klein seconded. Discussion about accepting construction materials. Passed.

Board Comments: Schedule a special meeting regarding the applicants for Administrative Assistant. Remembering that it's a contract position that's up to 20 hours a week at $20 per hour.

Georgette Peterson moved to close the Regular Board Meeting at 8:35 p.m. to go into Closed Session to discuss the sub-station lease. Ted seconded. Passed.

Jill Sanborn moved to end closed session at 9:10 p.m. Second by Ron Klein. Passed.

Georgette Peterson moved to proceed as we discussed in closed session. Ron Klein seconded. Passed.

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Ron Klein moved to adjourn the Board meeting. Second by Jill Sanborn. Passed.

Meeting was adjourned at 9:15 p.m.

Respectfully Submitted,
Susan Wilson, Clerk